



North Florida Educational Institute

**580 Lawton Avenue
Jacksonville, FL 32208**

Phone: 904-764-0084 Fax 904-764-6561



MEMORANDUM

TO: Parents and Guardians
FROM: Administration
DATE: January 10, 2022
RE: School and COVID-19 Reminders

Parents and Guardians,

At least one positive case of COVID-19 has been reported on both campuses. As always, we **strongly encourage** all our families to be tested and report any positive results to the school. We would also like to remind you all the following rules and safety precautions:

1. **Students MUST have on a face mask while riding the bus. Students WILL NOT be allowed on the bus or on campus in the morning without a proper face mask.**
2. **DO NOT send your child to school if they are sick or experiencing any flu or COVID related symptoms. Students will be promptly sent home at the discretion of our administrative staff. A negative COVID-19 test result may be required before your child is able to return.**
3. **Review and ensure your child is adhering to the school dress code policy. The Student Handbook can be found on our website www.nfei.org.**
4. **Please make sure students are on time to school every day. Students arriving 30 minutes past the scheduled start of school will not be admitted without a proper medical excuse.**

If you have any questions please contact us at 904-764-0084 or at info@nfei.org.